

# PRE-SHIFT INSPECTION – ORDER-PICKER FORKLIFT

Company: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: THIS IS A GENERAL INSPECTION, EACH MANUFACTURER HAS DIFFERENT WEAR INDICATORS AND INSPECTION CRITERIA, ALWAYS CHECK SPECIFIC MANUFACTURER'S INSPECTION CRITERIA.

## VISUAL INSPECTION:

- YES  NO **Forks, Carriage & Platform:** Damaged, Bent, Worn. (Capacity on Forks)
- YES  NO **Fall Protection:** Anchor, (Five) 5 - Point Harness and Lanyard.
- YES  NO **Mast, Rollers & Chains:** Loose/ Missing Parts, Excessive Wear or Leaks.
- YES  NO **Hydraulic Hoses & Cylinders:** Leaking or Damaged.
- YES  NO **Tires, Load Wheels:** Any Damage, Any Damage, Bond Failure, Tread etc.
- YES  NO **Overhead Guard/ F.O.P.S:** Good Condition, No Damage or Dents.
- YES  NO **Operators Compartment:** Clean, Controls are Readable
- YES  NO **Battery:** Full Charge, Secure, Correct Water Level and Safety Gate in Place.
- YES  NO **Capacity Plate:** Readable and Understood.
- YES  NO **Fluid Checks:** (T.E.C.H – B) Transmission, Engine, Coolant, Hydraulics – Battery and Brakes
- YES  NO **Operators Manual & Warning Decals:** Visible and Readable.

Other:

\_\_\_\_\_  
\_\_\_\_\_

## MECHANICAL INSPECTION:

- YES  NO **Electric Motor:** Sounds Normal, No Smoke or Strange Noises.
- YES  NO **Lights:** Front, Tail, Reverse and Brake lights. Good Condition (If Applicable)
- YES  NO **Gauges, Hour Meter:** Good Condition and Working.
- YES  NO **Hydraulic Controls:** Lift and Lower Operating Freely, No Leak.
- YES  NO **Horn & Back-up Alarm:** Works Properly.
- YES  NO **Forward & Reverse Speed Control:** Motor Sounds Good, Operates Smoothly.
- YES  NO **Steering:** Operates Freely, Smooth With No Strange Noises.
- YES  NO **Deadman, Emergency Brake:** Good Working Condition.
- YES  NO **Service/ Plugging Brake:** No Loud Noises, Stops in Good Amount of Time.

Other:

\_\_\_\_\_  
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PASS: \_\_\_\_ SERVICE: \_\_\_\_ Supervisor Signature: \_\_\_\_\_



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