

PRE-USE INSPECTION – HAND & POWER TOOLS

Company: _____

Name: _____ Date: _____

NOTE: THIS IS A GENERAL INSPECTION, EACH MANUFACTURER HAS DIFFERENT WEAR INDICATORS AND INSPECTION CRITERIA, ALWAYS CHECK SPECIFIC MANUFACTURER'S INSPECTION CRITERIA.

HANDHELD TOOL INSPECTION

- YES NO **Handles:** Good Shape, No Missing Parts or Held Together With Duct Tape.
- YES NO **Blades:** Good Condition, well Maintained and no missing Parts.
- YES NO **Chisel Tools:** Are Not Mushroomed
- YES NO **Teeth:** Are in Good Shape and Not Rounded. Pliers, Vise grips.
- YES NO **Well Lubricated:** No Sticking Parts.
- YES NO **Bent:** Is The Tool Bent, Remove From Service.
- YES NO **Clean:** Tool Is Clean and Ready to Use.
- YES NO **Operator Manual:** Available.

ELECTRIC TOOL INSPECTION:

- YES NO **Tool Grounded:** Double Insulation O.K.
- YES NO **Plug and Cord Free From Debris:** Free of Grease, Metallic Dust etc.
- YES NO **ON / OFF Switch:** Functioning Properly.
- YES NO **Guards:** Good Condition, Operating Freely.
- YES NO **Adjusting Key:** Readily Available.
- YES NO **Brushes:** Not Sparking Excessively.
- YES NO **Tool Shaft:** Turns Freely, No Wobble, Burrs or Unusual Noises.
- YES NO **Ventilation:** Slots Are Clean and Clear.
- YES NO **Operators Manual:** Available.

PNEUMATIC TOOL INSPECTION;

- YES NO **Tool Damage:** Proper Lubrication, Spindle Turn Freely and No Air Leaks From Tool.
- YES NO **Guards:** In Place, Working and In Good Condition.
- YES NO **ON / OFF Switch / Trigger:** Functioning Properly and Not Sticking.
- YES NO **Motor:** Free of Debris, Runs Freely, No Strange Noises.
- YES NO **Governor:** Speed Regulator Properly Maintained.
- YES NO **Air Hose:** No Leaks, Coupling, Connectors and Hose in Good Condition.
- YES NO **Noise and Vibration:** Of Tool Is Controlled.
- YES NO **Air Pressure:** Indicators Clearly Marked and Understood.
- YES NO **Maintenance Log:** Records are Kept and Up To Date.
- YES NO **Operators Manual:** Available.

Comments: _____

PASS: ____ SERVICE: ____ Supervisor Signature: _____



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